

**MINUTES OF THE MEETING OF SHAWBURY PARISH COUNCIL
HELD IN THE VILLAGE HALL ON TUESDAY AUGUST 14TH. 2012
at 7.00pm.**

Public Session:

There were no members of the public present.

Present:

Mrs. J. Manley (Chairman)

Mr. R. Bailey

Mr. D. Baldwin

Mr. R. Rathbone

Mr. D. Roberts

Mrs. T. Howells

Mrs F. Medley

Mr. R. Pinches

In Attendance:

Mr. S. Jones (Shropshire Councillor).

The Parish Clerk.

12/87 Apologies:

Apologies were received and accepted from Mrs. S. Dove; Mrs G. Mathews; Mr. J. Kennedy and Flt. Lt. Byne (RAF Shawbury).

12/88 Declaration of Personal or Prejudicial Interests:

Mr. Bailey declared an interest in Agenda Items 5(a) and 9.

12/89 Minutes of Meeting held on July 10th. 2012:

The minutes of the meeting, having been circulated, were approved and signed by the Chairman as a true record.

12/90 Matters Arising:

(a) Glebe Lease (12/68(a))

Clerk confirmed that the lease transfer had been completed and Mr. Watney had passed responsibility to the Parish Council and confirmed that £5,000 would be available to help pay for the 3m access path. The planning application was being processed and activities could start as soon as planning permission was granted.

Mr. Watney had approved the position of the path over the playing field and had agreed that a spur could be constructed leading to the bottom end of the burial ground, to allow access for hearses etc. He had also agreed that the area between the playing field and the new area of the Glebe could be cleared. Clerk was asked to try and identify the ownership of the access road to the Glebe from the Glebelands.

(b) CCTV (12/68(b))

Five Members had attended the training session organised by Shropshire Council, which had confirmed that registered Members could view the images to allow more specific information to be passed to the police. There was a need for those Members to undertake a CRB check and the following Members agreed to be registered – Mr. R. Bailey, Mr. R. Rathbone and Mrs. T. Howells. Clerk to action.

Clerk was asked to clarify with Shropshire Council whether the Parish Council needed to have its own Data Protection Registration and if non-councillors and retired Members could be registered.

(e) Footpath on the playing field (12/68(e))

Following a site meeting between representatives of the Parish Council, Mr. Michael Watney (representing the Diocese) and Mrs. Alison Kennedy (Shropshire Council), the Diocese had agreed to the proposal to construct a path from the car park to the school access point. The Parish Council would be responsible for getting quotations and overseeing the project and Shropshire Council would finance it. Shropshire Council had agreed to the same specification as the existing paths but wanted the path to be 2m wide.

Details of the location of the path were approved by Members and it was agreed that:

- (a) There was a need to check if planning approval was needed.
- (b) The Clerk should obtain quotation from three contractors – Mr. Allmark; Mr. Millington and Ringway. Quotation to include, after consultation, the re-alignment of the barriers and moving the telegraph post restraining wire at the end of the path. Mr. Bailey agreed to oversee the project.
- (c) An additional quote should be obtained for constructing a path from the corner of the children's play area to the Glebelands.

d) Shropshire Council – tree scheme (12/70(2))

Clerk reported that there was a complex procedure for obtaining a Jubilee Tree from Shropshire Council and he had discussed this with the Chairman and Mr. Bailey and it was proposed that it would be easier for the Council to purchase a tree. Mr. Watney had agreed it could be planted close to the seat on the playing field.

Members agreed to the proposal and Mr. Bailey agreed to carry out the work later in the autumn.

(e) Shropshire Council streetlights (12/68(g)).

Mr. Baldwin reported that no action had been taken over the repairs to the street lights by the Elephant and Castle Public House. Mr. Jones agreed to speak to the relevant people at Shirehall.

(f) Register of volunteer helpers (12/81)

Clerk distributed a letter and pro forma for Members to consider and these were approved. A few Members agreed to distribute the letters and collect the returns.

(g) Highways (12/76(b1))

The Highways Department had agreed to clear the area by the traffic lights but it was reported that so far there had been no action.

(h) Councillor Vacancy (12/69).

Clerk reported that advertisements had been placed for a co-opted Member but to date there had been no response.

(i) Overgrown Hedge (12/68(other))

Clerk had written to the owner of the hedge and asked for it to be cut back at the end of the bird nesting season.

(h) Parish Plan Update (12/68(h))

The update produced by the Parish Plan Committee had been circulated with the Parish Magazine and Mrs. Medley was thanked for her co-operation and for the help given by the distributors. Clerk reported that to date there had only been one response from Mr. Compton, details of which had been forwarded

to Members. The Clerk was asked to pass a copy of the letter to Shropshire Council and to make a suitable response to Mr. Compton.

(i) Greenhous Ltd. Project Grants (12/37)

Clerk had been notified that we had been unsuccessful with our applications for grant aid.

(j) Jubilee Seat(12/68(j))

Clerk reported that Mr. Bailey and Mr. Rathbone had installed the seat, which had been purchased using a grant given by South Shropshire Housing Association and that an appropriate brass plaque would be glued to the seat. It was agreed that the Jubilee Day Committee would meet with a representative from South Shropshire Housing Association to make a formal presentation and the suggested date was Wednesday, September 12th. at 2.00pm. Clerk to confirm with the Housing Association.

12/91 Correspondence:

Members considered the following correspondence received by the Clerk since the last meeting:

1. Mr. Jonathan Dowley – concerns about traffic and parking at the new school.
2. Victoria Merrill (Shropshire Council – Transport Planner) – Review of Speed Management Policies. Consideration of this was deferred until the October meeting when further details would be available.
3. Mrs. S. Myers – objecting to any plans to switch off street lights.

Clerk had responded, pointing out that the Parish Council had decided not to switch off any of the lights they were responsible for and at present there was no indication that Shropshire Council would be switching off lights on the A53 or the Wem Road.

4. Mr. David Jones (Evans Jones) asking if the Council supported small scale affordable housing schemes and if so, could Members identify suitable land.

The Clerk was asked to respond, pointing out that Shropshire Council had already identified land available for housing and that he should contact their planning department. The Parish Council would support appropriate developments.

12/92 Accounts for Payment:

It was resolved to pay the following invoices

Mr. J. Wilson	Salary (Aug.)	£507.76
Mr. J. Wilson	Expenses (July)	£94.65
Inland Revenue	Income Tax (Aug.)	£126.94
Mr. T. Creber	Village work (Aug.)	£417.00
St. John Ambulance	Jubilee Day cover	£48.00
JRB Enterprise	Jubilee seat	£376.80
Shropshire Council	Planning application fee for Glebe	£167.50
Mr. R. Bailey	Grass cutting	– Erdington £162.00 – Moat area £70.00 – Cycle track £40.00
	Trimming Bridgeway hedge and disposal of waste	£45.00
	Materials for fixing Jubilee seat on playing field	£25.00
Phoenix Direct	Photocopier cartridge (black)	£59.99
Shropshire Trophy Centre	Name plate for Jubilee seat.	£29.00
Playsafety Ltd.	RoSPA inspection of play areas/cycle track	£234.00
Rutland Wholesale	Printing parish plan review	£90.00
Interactive Information	IT support for 12months from 31/07/2012	£144.00

Scottish Power Power supply (July) £268.36

12/93 Financial Statement:

A financial statement was tabled and approved.

12/94 Public Access Automated Defibrillator:

It was confirmed that the public meeting would take place on Wednesday September 12th. at 7.30pm and that Mr. Kennedy would be chairing the event. Mr. Keyse and Mr. Medlicott would be attending. It was agreed that the Council would be prepared to oversee the project.

12/95 Shropshire Council – car parking charges:

It was decided to respond to the consultation document pointing out that the Parish Council felt that:

- (a) Shrewsbury should not be treated differently to the Market Towns in respect of parking charges and
- (b) It would be a retrograde step to remove the one hour free parking currently in place in those towns.

12/96 Parish Paths Group – funding of equipment:

Members considered a paper produced by Mr. Bailey outlining the need for a new ‘topper’ to keep the Parish footpaths regularly mowed to enable the public to make full use of them. He reminded Members that all the work on the paths was done on a voluntary basis by a group of dedicated people. It was resolved to finance the purchase of a new topper at a cost of £850.00.

Mr. Bailey and the volunteers were congratulated on the excellent work they were doing in keeping the paths open and well maintained.

12/97 Exchange of Information:

(a) Agenda Items for the next meeting:

Firework and Bonfire Event.

(b) Issues needing urgent attention:

Highways:

Mr. Bailey reported that he had been approached by a resident asking if the footpath from Bridgeway to St. Mary’s School would be retained when the school closed. Mr. Jones assured him that it would be retained.

Streetlights:

No issues raised

Other:

1. Grinshill Dog Rescue would be using the field for their dog show and car boot sale on September 9th. 7.00am – 6.00pm.
2. The Football Club would be holding a car boot sale on the field on August 19th.
3. The Clerk had received a telephone complaint from a disabled parishioner about cars from the garage being left standing on the lay by outside the shops for long periods of time restricting other cars parking. Councillor Jones offered to get the problem investigated by Shropshire Council staff.
4. Complaints were received about an unlicensed motor cycle being used on roads and footpaths round the village. It was agreed to look at the camera recordings to try and gain sufficient information for the police to take action.
5. Christmas Fayre was planned for Saturday 20th. October.
6. Council representatives had been invited to the Meadow Nursing Home Open Day on September 2nd. Mr. Roberts offered to attend.

7. It was noted that BT had not carried out repairs to the damaged units on two posts.

8. There was a report of damage to the Floral Gateway on the car park with plants pulled out and thrown about. Mr. Bailey had re-planted as many plants as possible. He was thanked for his effort.

9. Letters had been sent to companies asking if they wished to renew their sponsorship deals. So far a response had been received from Mr. Allmark confirming acceptance.

12/98 Speed Visor Signs:

Clerk reported that he had been told by Sqdn. Ldr. Neil Hope that the RAF would not be funding a sign on the Wem Road. However, Mr. Jones stated that he was still having discussions with RAF representatives.

Clerk reminded Members that speed control was one of the issues raised by many respondents in the last questionnaire completed by parishioners but that this had not been budgeted for in the current year.

It was agreed to defer any decision on the location until the next financial year.

12/99 RoSPA reports on Children's Play Areas and Cycle Track:

The Clerk stated that the reports indicated that there were no problems with the Cycle Dirt Track; there was a requirement to replace the platform on the slide in the Erdington Play Area and a quotation of £100 to do the work was accepted and on the main play area, worn bearings had been identified on the Carousel (suitable for use by disabled children). Mr. Bailey reported that there were shrinkage problems on the wet pour surfaces on both play areas and the Clerk was asked to contact Mr. Parry to see if he was prepared to undertake the repair work.

12/100 Moat Committee:

It was resolved to make no changes to the current Committee constitution but with the Council taking responsibility for the new Glebe, it was important to have a comprehensive review of the Council's policy for all the areas of land usage. Mr. Roberts agreed to talk to Moat Committee members with a proposal to hold a meeting with the Chairman and Mr. Bailey to discuss future policy.

12/101 Changes to Shropshire's planning policy for housing:

It was resolved to support the key changes to the housing policy with special emphasis on:

1. The introduction of minimum size standards.
2. Improvements to make it easier to build affordable housing.
3. Helping builder's cash flow by allowing a longer period in which to pay their affordable housing contribution.
4. Supporting self build.

12/102 Risk Assessment:

The Clerk presented a copy of the risk assessment policy and this was adopted.

12/103 Reports from:

(a) Police:

A written report had been forwarded which indicated that during July the following offence had been recorded:

Suspicious circumstances -1; Concern for safety – 1; Threat to kill – 1.

(b) Youth:

No report tabled.

(c) RAF Shawbury:

A written report from Flt. Lt. Byne indicated that there could be a detachment of puma aircraft on site for the week commencing September 3rd. which would include night flying.

(d)Shropshire Council:

No report tabled.

12/104 Planning Applications:A. The following applications had been considered since the last meeting:

4, Wytheford Forge, Shawbury erection of a two storey extension to dwelling.

Application supported although there were some concerns about the size of the extension.

The Glebe, Adj. To Recreation Ground, Shawbury - change of use from agriculture to community use.

Application supported

B. Applications approved by Shropshire Council.

Jayroc Stables – installation of lights.

4, Wytheford Forge, Shawbury – erection of a two storey extension.

12/105 Committee Reports:Moat Committee:

1. Minutes from a committee meeting held on July 12th. had been forwarded to Members prior to the meeting and no issues were raised.

2. Gillian Burvill, Education and Enforcement Officer at Shropshire Council, had offered to try and provide some workers to help with maintenance work if it was a suitable project. The committee had produced a detailed plan for Gillian and Mr. Roberts agreed to set up a meeting to discuss possible help. Clerk to forward a copy of the plan to Gillian and the Chairman.

12/106 Press Matters:

No issues were raised.

12/107 Date and Time of next meeting:

The next meeting will be on September 11th. at 7.00pm in Shawbury Village Hall.

Approved as a true record of the Meeting.

Signed; _____ **(Chairman)** **Date** _____